

CCC Internship Program

Legal | 2024/25



Internship Program - Legal

The Crime and Corruption Commission Internship Program provides an opportunity to gain real life experience, enabling you to apply your theoretical knowledge in the workplace by undertaking daily tasks or projects, and develop professional skills.

Real life experience

Contribute to combating and reducing the incidence of major crime and corruption in the public sector in Queensland by working on daily tasks or undertaking a project.

Mentorship

Learn from experienced professionals who will guide and support you during the program.

Professional development

Develop a broad range of valuable workplace skills such as communication, time management, problem-solving, collaboration and adaptability.

Career readiness

Enhance your employability through practical experience gained, to compliment your tertiary study.

Program Overview

The 2024/25 program is open to law students.

Two internship placements are offered for a 10-week period, starting in December 2024, with an additional 4-week placement offered in June 2025. The 14-week, full-time, placements provide students with the opportunity to gain invaluable experience at the Crime and Corruption Commission.

Session	Start Date	End Date
Interviews	Week commencing 4 November 2024 (with flexibility to accommodate exam schedule)	
Summer Placement	02 December 2024	21 February 2025
End of year break	23 December 2024	3 January 2025
Winter Placement	23 June 2025	18 July 2025

Eligibility Criteria

Eligibility for this program includes:

- Current university student enrolled in a Bachelor of Laws or Juris Doctor at one of the following universities:
 - University of Queensland (UQ)
 - Queensland University of Technology (QUT)
 - Griffith University (GU)
 - University of Southern Queensland (USQ).
- Completion of third (3rd) or fourth (4th) year study (minimum 16 subjects).
- Eligibility to undertake paid work in Australia.

How to apply

Applications are made via <u>Queensland Government Smart Jobs Career Website</u> **Applications close: Sunday, 3 November 2024**

Please provide the following information to the panel to assess your suitability:

- Completed Intern application coversheet.
- Suitability Statement referencing 'About you' section of the Role Description.
- A detailed resume, including your work experience and at least two referees (one ideally being your supervisor from the past two years) who has a thorough knowledge of your work performance and conduct.
- Academic transcript.

Security Vetting

Due to the confidential and often sensitive nature of the worked performed at the CCC, it is imperative every reasonable precaution is taken to protect our people and our information. As part of our recruitment process, we conduct a security vetting process to assess whether a candidate's trustworthiness, discretion, reliability and good character are sufficient to be appointed to a role at the CCC and hold a security clearance. This normally occurs after the interview assessment and if it applies to you, you will receive specific instructions from the panel.

A range of assessments are done depending on your personal circumstances, but as part of the process we seek to:

- Ascertain your identity to verify that you are who you say you are.
- Verify your background to check that the information you have provided through your application is accurate.
- Make a judgement about your character including police, financial and other government system checks, interviewing
 your referees and assessing your background.
- Verify your financial situation to ensure you are living within your means and are therefore not unduly exposed to a
 potential conflict of interest.

In undertaking the security vetting process, you will be required to provide statutory declarations and supporting documents. Indepth personal and financial information is required to be supplied in relation to you and your family.

The security vetting process can take time to complete depending on the complexity of your circumstances, but we will endeavour to keep you informed of progress where we can.