| **Summary of requirement** | | **Basis for requirement** | **Annual report reference** |
| --- | --- | --- | --- |
| **Letter of compliance** | * **A letter of compliance from the accountable officer or statutory body to the relevant Minister/s** | ARRs *–* section 7 | page 4 |
| **Accessibility** | * **Table of contents** * **Glossary** | ARRs – section 9.1 | page 4  pages 109-110 |
| * **Public availability** | ARRs – section 9.2 | inside back cover |
| * **Interpreter service statement** | *Queensland Government Language Services Policy*  ARRs – section 9.3 | page 4 |
| * **Copyright notice** | *Copyright Act 1968*  ARRs – section 9.4 | inside back cover |
| * **Information Licensing** | *QGEA – Information Licensing*  ARRs – section 9.5 | inside back cover |
| **General information** | * **Introductory Information** | ARRs – section 10.1 | pages 8-9 |
| * **Agency role and main functions** | ARRs – section 10.2 | pages 6-7 |
| * **Machinery of Government changes** | ARRs – section 31 and 32 | N/A |
| * **Operating environment** | ARRs – section 10.3 | pages 8-9, 17-46 |
| **Non-financial performance** | * **Government’s objectives for the community** | ARRs – section 11.1 | N/A |
| * **Other whole-of-government plans / specific initiatives** | ARRs – section 11.2 | pages 9 & 18 |
| * **Agency objectives and performance indicators** | ARRs – section 11.3 | pages 3, 11-13, 15, 17-46 |
| * **Agency service areas and service standards** | ARRs – section 11.4 | page 14 |
| **Financial performance** | * **Summary of financial performance** | ARRs – section 12.1 | pages 64-66 |
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| * **Executive management** | ARRs – section 13.2 | pages 48, 50-51 |
| * **Government bodies (statutory bodies and other entities)** | ARRs – section 13.3 | N/A |
| * ***Public Sector Ethics Act 1994*** | *Public Sector Ethics Act 1994*  ARRs – section 13.4 | page 54 |
| * **Queensland public service values** | ARRs – section 13.5 | pages 2 & 43 |
| **Governance – risk management and accountability** | * **Risk management** | ARRs – section 14.1 | pages 57-58 |
| * **Audit committee** | ARRs – section 14.2 | pages 58-59 |
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| **Governance – human resources** | * **Strategic workforce planning and performance** | ARRs – section 15.1 | pages 6, 40-43, 52-56 |
| * **Early retirement, redundancy and retrenchment** | Directive No.11/12 *Early Retirement, Redundancy and Retrenchment*  Directive No.16/16 *Early Retirement, Redundancy and Retrenchment* (from 20 May 2016)  ARRs – section 15.2 | page 54 |
| **Open Data** | * **Statement advising publication of information** | ARRs – section 16 | page 4 |
| * **Consultancies** | ARRs – section 33.1 | https://data.qld.gov.au |
| * **Overseas travel** | ARRs – section 33.2 | https://data.qld.gov.au |
| * **Queensland Language Services Policy** | ARRs – section 33.3 | https://data.qld.gov.au |
| **Financial statements** | * **Certification of financial statements** | FAA – section 62  FPMS – sections 42, 43 and 50  ARRs – section 17.1 | pages 67-105 |
| * **Independent Auditor’s Report** | FAA – section 62  FPMS – section 50  ARRs – section 17.2 | pages 106-108 |

FAA *Financial Accountability Act 2009*

FPMS *Financial and Performance Management Standard 2009*

ARRs *Annual report requirements for Queensland Government agencies*