

**From:** Commissioner  
**Sent:** Tuesday, 22 January 2019 8:40 AM  
**Subject:** IMPORTANT - Diversion of QCS emails & misuse of QCS information  
**Importance:** High



Queensland Corrective Services  
**Message from  
Commissioner Peter Martin APM**

Dear Colleagues

Recently it has come to light that there are members of our organisation who are creating an automatic forward on their QCS email account. In some cases these diversions are set to redirect email messages to private email accounts.

Diverting sensitive or confidential information (e.g. IOMS information or other corporate emails) from the QCS system to a private email account is a breach of government policy, and may open up our members to disciplinary action and/or the potential for criminal prosecution.

**If you have an automatic forward or divert activated, that has not been authorised by IT, it is to be reviewed immediately and ceased.**

If any sensitive or confidential material has been diverted to a private account it must be deleted to avoid misuse and inappropriate access by others. Such information must not exist on private email systems, or stored on hardware, devices or storage that is not QCS authorised.

Through Taskforce Flaxton, the Crime and Corruption Commission identified misuse of data and information as a key corruption risk for QCS. Our data holdings are extensive and sensitive. The information in IOMS is entrusted to us by agencies and offenders, on the understanding we treat it discreetly and securely. Access is granted for a legitimate and lawful reason – curiosity is not a legitimate reason.

**If you do not have a legitimate and lawful reason to access confidential information (e.g. IOMS) then don't.**

Be aware that QCS systems can track and trace an individual's use of IT systems, such as IOMS and email. Inappropriate/unlawful use of information will be investigated. Misusing information is not worth risking your career.

I believe the vast majority of our people do a terrific job and conduct themselves in a professional manner. Similarly, I know the majority of our workforce understand the principles of ethical conduct and act lawfully and accordance with QCS policy and practices. Careless and inappropriate use or access of information is not consistent with the actions of a forward-facing, top-tier, public safety agency.

My expectation is that all supervisors and managers within QCS take immediate action to bring this to the attention of all members of the workforce to ensure this is complied with.

We all have a role in preventing this occurring.

Peter Martin APM  
Commissioner