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Appendix A: Glossary of terms

CCC	Crime and Corruption Commission
CC Act	<i>Crime and Corruption Act 2001 (Qld)</i>
CMS	Case Management System
DWP	Digital Workplace Program
ELT	Executive Leadership Team
FTE	Full-time equivalent
GRC	Governance, Risk and Compliance system
ICP	Investigation Consultation Process
JAMC	Joint Assessment and Moderation Committee
OMCG	Outlaw Motorcycle Gang
PCCC	Parliamentary Crime and Corruption Committee
QAO	Queensland Audit Office
QCS	Queensland Corrective Services
QPS	Queensland Police Service
QSA	Queensland State Archives
TPDA	<i>Terrorism (Preventative Detention) Act 2005</i>



Appendix B: Compliance checklist

Summary of requirement		Basis for requirement	Annual report reference
Letter of compliance	<ul style="list-style-type: none"> A letter of compliance from the accountable officer or statutory body to the relevant Minister/s 	ARRs – section 7	4
Accessibility	<ul style="list-style-type: none"> Table of contents Glossary 	ARRs – section 9.1	4, 116
	<ul style="list-style-type: none"> Public availability 	ARRs – section 9.2	4, inside back cover, back cover
	<ul style="list-style-type: none"> Interpreter service statement 	<i>Queensland Government Language Services Policy</i> ARRs – section 9.3	4
	<ul style="list-style-type: none"> Copyright notice 	<i>Copyright Act 1968</i> ARRs – section 9.4	Inside back cover
	<ul style="list-style-type: none"> Information Licensing 	<i>QGEA – Information Licensing</i> ARRs – section 9.5	Inside back cover
General information	<ul style="list-style-type: none"> Introductory Information 	ARRs – section 10.1	8–11
	<ul style="list-style-type: none"> Machinery of Government changes 	ARRs – section 10.2, 31 and 32	n/a
	<ul style="list-style-type: none"> Agency role and main functions 	ARRs – section 10.2	2, 6–7, 75
	<ul style="list-style-type: none"> Operating environment 	ARRs – section 10.3	8–11, 20, 64, 72
Non-financial performance	<ul style="list-style-type: none"> Government’s objectives for the community 	ARRs – section 11.1	n/a
	<ul style="list-style-type: none"> Other whole-of-government plans /specific initiatives 	ARRs – section 11.2	27
	<ul style="list-style-type: none"> Agency objectives and performance indicators 	ARRs – section 11.3	3, 12–15, 17, 21–60
	<ul style="list-style-type: none"> Agency service areas and service standards 	ARRs – section 11.4	16
Financial performance	<ul style="list-style-type: none"> Summary of financial performance 	ARRs – section 12.1	18–19, 80–81
Governance – management and structure	<ul style="list-style-type: none"> Organisational structure 	ARRs – section 13.1	6, 10, 52, 62–63, 65–66
	<ul style="list-style-type: none"> Executive management 	ARRs – section 13.2	62–66
	<ul style="list-style-type: none"> Government bodies (statutory bodies and other entities) 	ARRs – section 13.3	4
	<ul style="list-style-type: none"> <i>Public Sector Ethics Act 1994</i> 	<i>Public Sector Ethics Act 1994</i> ARRs – section 13.4	69
	<ul style="list-style-type: none"> Queensland public service values 	ARRs – section 13.5	n/a

ARRs Annual report requirements for Queensland Government agencies

Appendix B: Compliance checklist

Summary of requirement		Basis for requirement	Annual report reference
Governance – risk management and accountability	• Risk management	ARRs – section 14.1	72–74
	• Audit committee	ARRs – section 14.2	73–74
	• Internal audit	ARRs – section 14.3	74
	• External scrutiny	ARRs – section 14.4	74, 76–78
	• Information systems and recordkeeping	ARRs – section 14.5	75
Governance – human resources	• Strategic workforce planning and performance	ARRs – section 15.1	15, 52–55, 67–71
	• Early retirement, redundancy and retrenchment	Directive No.04/18 <i>Early Retirement, Redundancy and Retrenchment</i> ARRs – section 15.2	69
Open Data	• Statement advising publication of information	ARRs – section 16	4
	• Consultancies	ARRs – section 33.1	https://data.qld.gov.au
	• Overseas travel	ARRs – section 33.2	https://data.qld.gov.au
	• Queensland Language Services Policy	ARRs – section 33.3	https://data.qld.gov.au
Financial statements	• Certification of financial statements	FAA – section 62 FPMS – sections 42, 43 and 50 ARRs – section 17.1	112
	• Independent Auditor’s Report	FAA – section 62 FPMS – section 50 ARRs – section 17.2	113–114

FAA *Financial Accountability Act 2009*

FPMS *Financial and Performance Management Standard 2009*

ARRs Annual report requirements for Queensland Government agencies



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