

Compliance Checklist — CMC Annual Report 2012-13

Summary of requirement		Basis for requirement	Annual report reference
Letter of compliance	<ul style="list-style-type: none"> A letter of compliance from the accountable officer or statutory body to the relevant Minister 	ARRs – section 8	Inside front cover
Accessibility	<ul style="list-style-type: none"> Table of contents Glossary 	ARRs – section 10.1	Inside front cover Inside back cover
	<ul style="list-style-type: none"> Public availability 	ARRs – section 10.2	Inside back cover
	<ul style="list-style-type: none"> Interpreter service statement 	<i>Queensland Government Language Services Policy</i> ARRs – section 10.3	Inside front cover
	<ul style="list-style-type: none"> Copyright notice 	<i>Copyright Act 1968</i> ARRs – section 10.4	Inside back cover
	<ul style="list-style-type: none"> Information licensing 	<i>Queensland Government Enterprise Architecture – Information licensing</i> ARRs – section 10.5	n/a
General information	<ul style="list-style-type: none"> Introductory Information 	ARRs – section 11.1	Pages 2-7
	<ul style="list-style-type: none"> Agency role and main functions 	ARRs – section 11.2	Pages 2-3, 6-7, 9, 22, 38
	<ul style="list-style-type: none"> Operating environment 	ARRs – section 11.3	Pages 3-4,8, 20, 21,36, 37, 40, 41, 42, 44-46, 57-59
	<ul style="list-style-type: none"> Machinery of Government changes 	ARRs – section 11.4	n/a
Non-financial performance	<ul style="list-style-type: none"> Government objectives for the community 	ARRs – section 12.1	Pages 2, 50
	<ul style="list-style-type: none"> Other whole-of-government plans / specific initiatives 	ARRs – section 12.2	n/a
	<ul style="list-style-type: none"> Agency objectives and performance indicators 	ARRs – section 12.3	Pages 6-7,8-10, 21-23, 37-38,41, 79, 111-112
	<ul style="list-style-type: none"> Agency service areas, service standards and other measures 	ARRs – section 12.4	Pages 2,6-7, 10, 23, 38, 111-112
Financial performance	<ul style="list-style-type: none"> Summary of financial performance 	ARRs – section 13.1	Pages 66-70
	<ul style="list-style-type: none"> Chief Finance Officer (CFO) statement 	ARRs – section 13.2	Page 70
Governance – management and structure	<ul style="list-style-type: none"> Organisational structure 	ARRs – section 14.1	Pages 43-46
	<ul style="list-style-type: none"> Executive management 	ARRs – section 14.2	Pages 44-46, 51-52
	<ul style="list-style-type: none"> Related entities 	ARRs – section 14.3	n/a
	<ul style="list-style-type: none"> Boards and committees 	ARRs – section 14.4	n/a

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	<ul style="list-style-type: none"> Public Sector Ethics Act 1994 	<i>Public Sector Ethics Act 1994</i> (section 23 and Schedule) ARRs – section 14.5	Pages 49, 62
Governance – risk management and accountability	<ul style="list-style-type: none"> Risk management 	ARRs – section 15.1	Pages 47, 53
	<ul style="list-style-type: none"> External Scrutiny 	ARRs – section 15.2	Pages 57-59
	<ul style="list-style-type: none"> Audit committee 	ARRs – section 15.3	Pages 53-54
	<ul style="list-style-type: none"> Internal Audit 	ARRs – section 15.4	Page 48
	<ul style="list-style-type: none"> Public Sector Renewal Program 	ARRs – section 15.5	n/a
	<ul style="list-style-type: none"> Information systems and recordkeeping 	ARRs – section 15.7	Pages 3, 43, 47-48, 57
Governance – human resources	<ul style="list-style-type: none"> Workforce planning, attraction and retention and performance 	ARRs – section 16.1	Pages 61-62
	<ul style="list-style-type: none"> Early retirement, redundancy and retrenchment 	Directive No.11/12 <i>Early Retirement, Redundancy and Retrenchment</i> ARRs – section 16.2	Pages 3,61
	<ul style="list-style-type: none"> Voluntary Separation Program 	ARRs – section 16.3	n/a
Open Data	<ul style="list-style-type: none"> Open Data 	ARRs – section 17	Inside front cover
Financial statements	<ul style="list-style-type: none"> Certification of financial statements 	FAA – section 62 FPMS – sections 42, 43 and 50 ARRs – section 18.1	108
	<ul style="list-style-type: none"> Independent Auditors Report 	FAA – section 62 FPMS – section 50 ARRs – section 18.2	Pages 109-110
	<ul style="list-style-type: none"> Remuneration disclosures 	<i>Financial Reporting Requirements for Queensland Government Agencies</i> ARRs – section 18.3	Pages 44, 89-93

FAA: *Financial Accountability Act 2009*

FPMS: *Financial and Performance Management Standard 2009*

ARRs: *Annual report requirements for Queensland Government agencies*