

## Notice of Application to Review – (CPS01)

### Promotion or Transfer or Non-Appointment

Please note, the CPSR will not consider Protective Reviews (i.e. when notification has been received that a review has been lodged against your own appointment arising from the same vacancy) nor Lateral Transfers (unless it is a management initiated transfer).

#### Personal information

Full Name	_____			
	Surname		Given name	
	Station and region		Rank	Reg. No.
Address for correspondence	Street Address			Work <input type="checkbox"/> Personal <input type="checkbox"/>
	City			Postcode
Work Ph:		Home Ph:		Mobile Ph:
Email (work)				
Email (personal)				

Please tick/cross the preferred email contact address for all correspondence. Both boxes may be selected.

#### Details of decision

Type of Review	Promotion <input type="checkbox"/>	Transfer <input type="checkbox"/>	Non-appointment <input type="checkbox"/>
Date of decision/gazettal	Shortlisted: Yes <input type="checkbox"/> No <input type="checkbox"/>		Vacancy No.
Decision to be reviewed			
Recommended			
Appointee (RA)	Reg No.		
Email (RA)			
Panel Convenor (PC)	Reg No.		
Email (PC)			

#### Grounds to have decision reviewed

Section 9.3 of the Police Service Administration Act 1990 (Qld) sets out that:

A police officer who is aggrieved by a decision about -

- (a) the selection of an officer for appointment to a police officer position, whether on promotion or transfer, if the selection procedures mentioned in section 5.2(2)(a) were required to be complied with; or
  - (b) the selection of an officer for transfer to a police officer position, if the selection procedures mentioned in section. 5.2(2)(a) were not required to be complied with; or
  - (c) action against the officer for breach of discipline; or
  - (d) suspension or standing down of the officer; or
  - (e) another decision prescribed by regulation as open to review under this part;
- may apply to have the decision reviewed by a commissioner for police service reviews.

#### Planned Leave / Dates of Unavailability

Dates:

Please provide any dates of unavailability. All correspondence will be emailed to the nominated email address and it is the responsibility of the applicant to check for any correspondence from this office or parties of the review.

#### Declaration

I declare to the best of my knowledge and belief the information supplied herein is correct and complete. I recognize that it is my responsibility to provide all necessary additional information and documentary evidence to support my application on request by the Commissioner for Police Service Reviews.

Full name:

Date:

Applications to review must be completed and emailed to [OCPSR@ccc.qld.gov.au](mailto:OCPSR@ccc.qld.gov.au) within 14 days of gazettal

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Promotion or Transfer or Non-appointment**

**OCPSR**

**Grounds to have decision reviewed**

*Process*

*Merit*

*Both*

Please provide below a dot point summary of the issues relevant to your application for review. This should include a dot point summary of either the manner in which you believe the process was flawed and/or how you believe the panel erred in their assessment of merit.

***You will be invited to provide a more detailed submission addressing your concerns once all the relevant material has been provided by the Panel Convenor.***

**Privacy Collection Statement**

The collection of this information is authorised by the *Police Service Administration Act 1990* (Qld). The information on this form will not be disclosed without your consent unless such use or disclosure is authorised or required by law, including the *Police Service Administration Act 1990* (Qld), the *Right to Information Act 2009* (Qld) and the *Information Privacy Act 2009* (Qld). You may seek access to personal information that the Office of the Commissioner for Police Service Reviews holds about you. If you wish to seek access to your personal information or inquire about the handling of your personal information, please contact the Commissioner for Police Service Reviews by email at [OCPSR@ccc.qld.gov.au](mailto:OCPSR@ccc.qld.gov.au) or by telephone 3360 6387.