

GOLD COAST COUNCIL

CRIMINAL JUSTICE COMMISSION
No. 2005-5 Date 10 Oct 05
IN THE MATTER OF:
CITY OF GRAND
EXHIBIT No. 9
Clerk

YEAR 2004 LOCAL GOVERNMENT ELECTION

INFORMATION FOR PROSPECTIVE CANDIDATES BOOKLET

1 INTRODUCTION

This *Information for Prospective Candidates* booklet has been prepared to assist candidates in their understanding of the forthcoming local government election process to be conducted on 27 March 2004.

It should be noted that the Electoral Commissioner has made changes to a number of the Divisional Boundaries.

Copies of the new Divisional maps for Gold Coast City are available by contacting the Returning Officer, Mr. Alex McKenzie on telephone no. 5503 0211, fax no. 5503 1758 or at Unit 1, 1-3 Olympic Circuit, Southport.

2 QUALIFICATION FOR OFFICE

Every person who is resident in, and is enrolled as an elector of, the City of Gold Coast as at 31 January 2004 and is an Australian citizen is eligible to nominate. However a person is not qualified to become a councillor, and thus is not eligible to nominate (under section 298 of the *Local Government Act, 1993*) if:

- (a) the person is an undischarged bankrupt under the *Bankruptcy Act 1966 (Cwlth)*; or
- (b) the person has executed a deed of agreement under Part X of the *Bankruptcy Act 1966 (Cwlth)* and the terms of the deed have not been fully complied with; or
- (c) the person's creditors have accepted a composition under Part X of the *Bankruptcy Act 1966 (Cwlth)* and a final payment has not been made under the composition; or
- (d) the person is in prison or subject to a term of detention; or
- (d) the person is not entitled to be elected as a member of the Legislative Assembly under the *Electoral Act 1992, section 176* or under another law; or
- (e) the person is a member of an Australian Parliament.

In addition a person is not qualified to become a Councillor for three (3) years after being found guilty of an offence (unless a Court directs otherwise), against any of the following provisions of the Act -

- section 242(8) (Requirements of councillors before acting in office)
- section 246 (Penalty for contravening exclusion from meeting)
- section 247 (Registers of interests)
- section 384 (False, misleading or incomplete electoral documents)
- section 399 (Influencing voting)
- section 401(a) or (b) (Voting if not entitled)
- section 436(1) or (2) (Offences about returns).

The following are additional stipulations (as set down in section 299 of the *Local Government Act 1993*) in relation to nomination as a candidate for local government:

- (a) A person cannot, at the same time, be a candidate for election as mayor of a local government and as another councillor of the local government.
- (b) A person cannot, at the same time, be a candidate for election as councillor of a local government for more than one division of the local government's area.

Each of the nominations is of no effect if a person is in contravention of this section at noon on nomination day.

It should be noted that a person is not disqualified from nominating because the person is a member of the Legislative Assembly or a local government employee. Section 300 of the *Local Government Act 1993* however, establishes certain provisos, viz:

- 1 A local government employee who nominates as a candidate for election to a local government is entitled to leave of absence not exceeding two months to contest the election.
- 2 An employee of a local government may use any entitlement to accrued leave with pay as leave to which the employee is entitled under subsection 1.
- 3 Unless leave is taken under subsection 2, an employee of a Local Government is not entitled to payment of salary or wages for any period of leave taken under subsection 1.

If a person employed by a Local Government is elected or appointed as a member of a Local Government, the person is taken to have resigned from such employment on and from the day of such election or appointment.

It should be noted further that while a person seeking nomination **must** be an Australian citizen and live and be enrolled on the electoral roll within the City of Gold Coast, the person **does not** have to live within the Division for which they are nominating. **However, the six or more persons who are required to nominate the candidate must all be enrolled to vote within the Division for which they are proposing the candidate.**

3 NOMINATION

Nominations will be formally called in the public notices section of the local press on Wednesday 11 February 2004. To nominate requires the completion of a Nomination Form which is obtainable from the Returning Officer. A copy of the required **FORM 8** is enclosed with this Information Pack.

A person who wishes to be a candidate must be nominated by -

- at least 6 electors (excluding the candidate) for the City of Gold Coast local government area, if the election is to be held for the office of Mayor; or
- at least 6 electors (excluding the candidate) for an electoral division within the City of Gold Coast local government area, if the election is to be held for the office of Councillor of that division; or
- the registered officer under the *Electoral Act 1992* of a political party (ie an organisation registered as a political party under that Act) that has endorsed the person as a candidate for the election.

Please ensure that your name and residential address, and those of the persons nominating you are printed clearly and spelled correctly on the form, as they must be checked against the electoral roll. Your name as it appears on your nomination form (Part B) is the way it will appear on the ballot papers.

For a nomination to be formal, the completed Nomination Form must be lodged with the Returning Officer **no later than 12.00 noon on Friday 27 February 2004** and **must be accompanied by a payment of \$150.00 (made only by cash or by bank cheque)**. The monies will be lodged in Council's Trust Account. The monies will be returned to candidates following the declaration of the poll, except where a candidate fails to poll at least four percent (4%) of the total number of formal first preference votes cast in the election for the position contested. Where a candidate fails to obtain such a proportion of votes, the monies are forfeited to Council's Operating Fund.

Where a person has changed his/her name the Returning Officer may decide that the person is not properly nominated because the name may cause confusion, for example such a name may be based on the name of a parliamentary party, party name, public body name, or includes the word 'independent' or are obscene or offensive.

If the Returning Officer decides such a person is not properly nominated, the Returning Officer must give notice to the person stating the decision and the reasons for that decision and advise the person of their right to seek an injunction. If as a result, the person does not want to seek an injunction and contest the decision then a new nomination form must be completed by the person.

4 DRAW FOR ORDER OF NAMES ON BALLOT PAPERS

The *Local Government Act 1993* (see section 327) provides that, as soon as practicable after the close of nominations (ie 12 noon on 27 February 2004), the Returning Officer must, in the presence of two (2) witnesses, conduct a random draw to determine the order in which candidates names will appear on the ballot papers for each Division and for the Mayoral ballot. The order so determined is the order in which the names are to appear on the ballot paper and notices under section 311. The Returning Officer has appointed 27 February 2004 at 1.00pm to conduct the draw at the Returning Officer's premises at Unit 1, 1-3 Olympic Circuit, Southport. Each candidate or his/her representative is allowed to be present at the draw.

RESTRICTIONS WITH RESPECT TO ELECTION MATTER

"*Election Matter*" means anything able to, or intended to influence an elector in relation to voting at an election or in any way affect the result of an election.

- From 11 February 2004 to 6.00pm on 27 March 2004, both dates being inclusive, all election matter printed, published, distributed or broadcast in any newspaper, circular, pamphlet, sign, poster or bill shall state at its end the following particulars:
 In any case the name and address (other than a post office box or facility) of the person who authorised the advertisement handbill pamphlet or notice; and

[Maximum penalty - \$1500]

- The proprietor of a newspaper commits an offence if-
 - (a) an article, or a paragraph, containing election matter is printed in their newspaper; and
 - (b) either -
 - (i) the insertion of the article is, or is to be, paid for; or
 - (ii) any reward or compensation, or promise of reward or compensation is, or is to be, made for the insertion of the article or paragraph; and
 - (c) the proprietor does not cause the word "advertisement" to be printed as a headline to the article or paragraph in letters not smaller than 10 point or long primer.

[Maximum penalty - \$750]

- It is an offence also to -
 - (a) print, publish, distribute or broadcast anything that is intended or likely to mislead an elector in relation to the way of voting at the election;
 - (b) for the purpose of affecting the election of a candidate, to publish a statement that the person knows to be false, or does not believe on reasonable grounds to be true, relating to a matter of fact about the personal character or conduct of the candidate;

- (c) print, publish, distribute or broadcast by television anything that purports to be a representation of a ballot paper for use in the election, if it is likely to induce an elector to vote other than in accordance with the rules for marking ballot papers.

[Maximum penalty - \$3000]

6 SCRUTINEERS

Each candidate may appoint one Scrutineer to be present for each issuing officer at a polling booth or at a place for examination of declaration envelopes or counting of votes-

- (a) before and at all times when electors may vote in such a booth; and
- (b) at all times during such examination or counting.

An "issuing officer" is defined as a person appointed to issue ballot papers, declaration envelopes or declaration forms to electors, and includes a returning officer, assistant returning officer and presiding officer when carrying out any of those functions.

Appointment of scrutineers must be in the appropriate form. A **FORM 23** for this purpose can be obtained from the Returning Officer and will be available from a polling booth Presiding Officer on election day. A copy of **FORM 23** is included in this Information Pack. Appointees must be over the age of 18 years.

A scrutineer so appointed must make and subscribe the solemn declaration also contained on **FORM 23** in the presence of the Returning Officer or the Presiding Officer prior to commencing duty as a scrutineer. Any scrutineer may be replaced by another scrutineer for a candidate at any time. However **FORM 23** must be completed previously by the candidate and the scrutineer before the alternate scrutineer commences duties.

A Scrutineer may also be appointed to attend the count of votes by the Returning Officer at the Election Administration Centre, Unit 1, 1-3 Olympic Circuit, Southport on polling day and at such other places as the Returning Officer conducts the final count.

Scrutineers are not permitted to wear or display any party emblem or badge in any polling booth on election day.

ELECTION SIGNS

Requirements under the Local Government Act 1993 ("LGA")

Pursuant to section 397 (Canvassing in or near polling booths) of the LGA, election signs for local government and mayoral candidates must not be placed inside a polling booth or within 6 metres of an entrance to a building which is a polling booth, contains a ballot box or is otherwise used for the purposes of casting a vote in the election.

Where an individual exhibits an election sign in contravention of section 397 (Canvassing in or near polling booths) of the LGA, the individual may be prosecuted pursuant to the *Justices Act 1886*. The maximum penalty for this offence is 10 penalty units or \$750.00.

Requirements under the Planning Scheme

Pursuant to the Planning Scheme, the following election signs may be erected without a development permit:

- i. One double sided sign, with a maximum size not exceeding 1.5m² in area per face at each polling place entry on election day only.
- ii. In the case of local government candidates, election signs with a maximum size not exceeding 5m² in face area at one location nominated as a campaign office.
- iii. In the case of mayoralty candidates, election signs with a maximum size not exceeding 5m² in face area at two locations nominated as campaign offices.

Any election signs which are erected other than those listed in paragraph 4, are assessable development pursuant to the Planning Scheme and will therefore require an application to be made to the Council for a development permit. To apply for a development permit, please contact Planning Section on (07) 5582 8211.

The erection of an election sign without a development permit is a development offence and the individual responsible for erecting the sign (or the owner of the land on which the sign is erected) may be required to remove the sign or may be prosecuted under the *Justices Act 1886* for an offence against section 4.3.1 (Carrying out assessable development without a permit) of the IPA. The maximum penalty for an offence against section 4.3.1 (Carrying out assessable development without a permit) of the IPA is 1,665 penalty units or \$124,875.00.

Requirements under Local Law No. 7 (control of Advertising Devices) ("LL7") and Local Law Policy No. 7 (control of Advertising Devices) ("LLP7")

LL7 and LLP7 contain similar requirements with respect to election signs as the Council's Planning Scheme. In summary, it is an offence under LL7 and LLP7 to erect an election sign other than in accordance with paragraph 4 above.

Where an election sign is erected other than in accordance with paragraph 4, without the approval of the local government, the individual responsible for erecting the election sign may be required to remove it, served with an infringement notice and/or prosecuted under the *Justices Act 1886* for an offence against section 8 (2) (Unlawful exhibition of an advertisement) under LL7. The maximum penalty for such an offence is 50 penalty units or \$3,750.00.

In addition, an election sign may be removed by the council without notice where the election sign:

- (a) creates a risk to life or property; or
- (b) is unlawfully exhibited and there are adequate reasons for removing the election sign immediately.

Requirements under Local Law No. 9 (Parks and Reserves) ("LL9")

In order to erect an election sign in a park or reserve, an application for approval must be made to the Council pursuant to LL9. This approval will be in addition to any development permit which is required pursuant to the Planning Scheme. To apply for an approval, please contact Planning Section on (07) 5582 8211.

Where an election sign is erected in a park or reserve without the approval of the Council pursuant to LL9, the individual responsible for erecting the election sign may be required to remove the election sign, served with an infringement notice or prosecuted under the *Justices Act 1886* for an offence against section 16 (3) (Restricted activities) of LL9. The maximum penalty for such an offence is 20 penalty units or \$1,500.00.

8 CANVASSING FOR VOTES

The following activities are prohibited inside or within six (6) metres of the entrance to any polling booth:

- (a) canvassing for votes; or
- (b) inducing an elector not to vote in a particular way at the election; or
- (c) inducing an elector not to vote at all at the election; or
- (d) loitering; or
- (e) obstructing the free passage of a person seeking to vote at the election.

[Maximum penalty - \$750]

Each election brings complaints from voters about having to run the gauntlet of persons handing out "How to Vote Cards". To assist an orderly practice in this matter, and yet provide voters with maximum courtesy in relation to fulfilling their democratic rights, lines of tables should be established at an appropriate distance from each polling booth.

9 COMPLAINTS PROCESS

Attached is a leaflet from the Crime and Misconduct Commission asking candidates not to misuse the CMC complaints process. It also advises that any complaints to the CMC should be made confidentially.

10 PROVISIONS FOR ILL OR DISABLED ELECTORS (VOTING AT VOTING PLACES; ELECTORAL VISITOR VOTING AND DECLARED INSTITUTION VOTING)

The *Local Government Act, 1993* including provisions designed to make the process of voting simpler for disabled electors. The following situations may apply:

- (a) If an elector is unable to enter a polling booth because of illness, disability or advanced pregnancy, but is able to come to a place (the "voting place") close to the polling booth, then an issuing officer, following certain strict procedures, may assist the elector to vote at the voting place. [The typical case here will involve the issuing officer taking a ballot paper and other permissible stationery to the disabled elector's car outside the polling booth];
- (b) An elector who is prevented from voting at a polling booth because of illness, disability or advanced pregnancy, or because they are caring for a person who is ill, disabled or pregnant, may apply for an **Electoral Visitor Vote**. Such an application must be made on a **FORM 25** and must be received **no later than 6.00pm on Thursday 25 March 2004**. Subsequently an issuing officer will arrange a convenient time before 6.00pm on 27 March 2004 to visit the elector and follow the specified procedures to enable the elector to vote;
- (c) Section 321 of the *Local Government Act 1993* makes provision for the Returning Officer to arrange for the whole or part of certain Institutions to be available as a mobile polling booth to enable residents in the Institution to vote there in the poll. It is intended to make such facilities available and a schedule of these Institutions will be provided to all Candidates when finalised. A notice will be published in the local press indicating the names of the Institutions and the times and dates at which votes may be cast. Copies of this notice will be made available to all Candidates once it becomes available.

Candidates are invited to provide a supply of "Hot to Vote" cards to this office prior to the commencement of Mobile Polling on Monday the 15th March 2004. The mobile teams visiting the declared institutions will make the "How to Vote" cards available to voters on request.

In view of the higher-than-average proportion of aged electors in the City, it is likely that some use will be made of the provision allowing Electoral Visitor Voting. **However, given the impact on the resources at the disposal of the Returning Officer the more preferable method of providing a service is to use postal voting.**

11 DECLARATION VOTING

The *Local Government Act, 1993*, introduced the concept of Declaration Voting which basically covers the former postal, absentee and "electors who have been left off the roll" methods of voting. It applies to two categories of elector, viz;

- (a) Those who **may** cast a declaration vote including:
- (i) electors who, throughout ordinary voting hours on Election Day, will not be within 8 km, by nearest practicable route, from a polling booth at which the elector is entitled to vote; or
 - (ii) electors who, throughout ordinary voting hours on Election Day, will be working or travelling under conditions that prevent voting at a polling booth at which the elector is entitled to vote, or
 - (iii) electors who, because of illness, disability or advanced pregnancy, will be prevented from voting at a polling booth; or
[Note that this category is also entitled to an Electoral Visitor Vote]
 - (iv) electors who, because they are caring for a person who is ill, has a disability or is pregnant, will be prevented from voting at a polling booth; or
[Note that this category is also entitled to an Electoral Visitor Vote]
 - (v) electors who, because of membership of a religious order or because of religious beliefs, will be prevented from voting at a polling booth for all, or most, of the ordinary voting hours on the day of the poll; or
 - (vi) electors who will be serving a sentence of imprisonment, or under other detention, on the day of the poll; or
 - (vii) electors whose addresses have been omitted from the certified list (voters roll) because of section 58 or 62 of the *Electoral Act 1992*.
- (b) Those who **must** cast a declaration vote, including:
- (i) electors whose names are not on the voters' roll apparently because of an official error; or
 - (ii) electors for a postal ballot election [**this provision will not be applicable to City of Gold Coast Elections**]; or
 - (iii) electors who are not enrolled on the voters' roll, but are entitled to be so enrolled, because of section 64(1)(a)(ii) of the *Electoral Act 1992*; or
 - (iv) electors who appear, from a record apparently made in error, to have already voted in the election; or

- (v) electors who are given a ballot paper and declaration envelope for voting in the case of suspicion as to their entitlement to vote.

Application forms (**FORM 26**) may be obtained by voters themselves from any of the following premises:

GOLD COAST CITY:

BEENLEIGH	Branch Office	12 James Street
BURLEIGH HEADS	Branch Office	Park Avenue
COOLANGATTA	Branch Office	3 rd Floor "Showcase on the Beach" Griffith Street
MERMAID WATERS	Branch Office	Sunshine Boulevard
NERANG	GCCC Administration Centre	Nerang-Southport Road
PALM BEACH	Branch Office	26/11 th Avenue
SOUTHPORT	Branch Office	47 Nerang Street
SOUTHPORT	Election Office	Unit 1, 1-3 Olympic Circuit
SURFERS PARADISE	GCCC Administration Centre	135 Bundall Road

OTHER:

SOUTHPORT	Australian Electoral Commission	3 Short Street
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Copies of the Application can also be posted to electors by telephoning 5503 0211 during office hours. A few copies are enclosed in this Information Pack for your distribution to potential applicants as a service to them. Additional applications may be obtained by Candidates by telephoning the above number.

NOTE: This form of Declaration Voting (postal) will close at 6.00pm on Thursday 25 March 2004. For a postal vote application to be processed we must receive your completed application no later than 6:00 pm on Thursday 25th March 2004 to enable us to post the ballot papers to you last mail on Thursday 25th March 2004.

Electors entitled to apply for a Declaration Vote may vote prior to Election Day (pre-poll voting). As from Monday 15 March 2004, (during normal office hours 9.00am to 4.30pm Monday to Friday except on Friday 26 March 2004 when the hours will be 9.00am to 6.00pm, this form of voting will be available at the following pre-poll polling booths:

BEENLEIGH	Beenleigh Community Centre	Cnr Crete and Kent Streets
BURLEIGH HEADS	Burleigh Heads Library "Fradgley Hall"	Park Avenue
MERMAID WATERS	Mermaid Waters Library	Sunshine Boulevarde
NERANG	GCCC Administration Centre	Nerang-Southport Road
RUNAWAY BAY	Runaway Bay Library	Lae Drive
SOUTHPORT	Southport Library	Garden Street
SURFERS PARADISE	GCCC Administration Centre	Bundall Road

NOTE: This form of Declaration Voting (pre-poll) will close at 6.00pm on Friday 26 March 2004.

Candidates are permitted to place "How to Vote" cards on tables (where possible) adjacent to these pre-poll polling booths, taking into account the six metre rule applicable at polling booths used on the Saturday.

12 POLLING BOOTHS

At this point in time it is proposed that the Polling booths for the Election to be conducted on 27 March 2004 will be as per the following list. Advice of any change to the Polling booths will be supplied to candidates.

Division	Booth No.	Name	Location	Suburb
01	01	Bethania Community Centre	159 Station Road	BETHANIA QLD 4205
01	02	Eagleby State Primary School	Cnr Horses & Fryar Roads	EAGLEBY QLD 4207
01 – All Divisions	03	Beenleigh Community Centre	Cnr Crete & Kent Streets	BEENLEIGH QLD 4207
01	04	Eagleby South State Primary School	Fryar Road	EAGLEBY QLD 4207
01	05	Edens Landing State Primary School	Jamie Nicholson Ave	EDENS LANDING QLD 4207
01 & 02	06	Mt Warren Park State Primary School	Mount Warren Boulevarde	MOUNT WARREN PARK QLD 4207
02	07	St Peters Lutheran Church Hall	Alberton Road	ALBERTON QLD 4207
02	08	Windaroo Valley State High School	Beenleigh Beaudesert Road	BEENLEIGH QLD 4207
02	09	Woongoolba State School	Jacobs Well Road	WOONGOOLBA QLD 4207
02	10	Jacobs Well & Districts Community Centre	Bay Street	JACOBS WELL QLD 4208
02	11	Ormeau State School	Mirambeena Drive	PIMPAMA QLD 4209

Division	Booth No.	Name	Location	Suburb
02	12	Pimpama State Primary School	Hotham Creek Road	PIMPAMA QLD 4209
02	13	Cedar Creek State Primary School	Beenleigh /Beaudesert Road	CEDAR CREEK QLD 4207
02	14	Coomera State Primary School	Dreamworld Parkway	COOMERA QLD 4210
02 & 05	15	Coomera QCWA Memorial Hall	Maudsland Road	UPPER COOMERA QLD 4209
02	16	Upper Coomera State College	159 Reserve Road	UPPER COOMERA QLD 4209
03	17	Marj Shipman Community Hall	91 Hansford Rd	COOMBABAH QLD 4216
03	18	Banksia Park Hall	78 Boykambil Esplanade	HOPE ISLAND QLD 4212
03	19	Paradise Point Progress Association Hall	Community Lane/Off Falkinder Street	PARADISE POINT QLD 4216
03	20	Coomabah State School	Oxley Drive	COOMBABAH QLD 4216
03 - All Divisions	21	Runaway Bay Community Centre	Lae Drive	RUNAWAY BAY QLD 4216
03 & 04	22	Coomabah State High School	Pine Ridge Road	COOMBABAH QLD 4216
04	23	Biggera Waters State Primary School	Cnr Morala Ave & Coombabah Road	BIGGERA WATERS QLD 4216
04	24	Arundel State Primary School	Napper Road	ARUNDEL QLD 4214
04	25	Labrador Memorial Senior Citizens Centre	370 Marine Parade	LABRADOR QLD 4215
04	26	Woodlands Lodge	29 Melbourne Rd (enter Olsen Ave)	ARUNDEL QLD 4214
04 & 06	27	Labrador State Primary School	Turpin Road	LABRADOR QLD 4215
05 & 02	28	Helensvale State High School	Discovery Drive	HELENSVALE QLD 4210
05 & 02	29	Oxenford State Primary School	86 Michigan Drive	OXENFORD QLD 4210
05	30	Helensvale State Primary School	Lindfield Road	HELENSVALE QLD 4210
05	31	Nerang State Primary School	3 Nerang Street	NERANG QLD 4211
05	32	Gaven State Primary School	Universal Street	STUDIO VILLAGE QLD 4211
05 - All Divisions	33	Gold Coast City Council Nerang Bicentennial Community Centre	Nerang Southport Road	NERANG QLD 4211
05	34	Pacific Pines State High School	Archipelago St	PACIFIC PINES QLD 4211
05 & 08	35	Nerang State High School	Weedens Rd	NERANG QLD 4211

Division	Booth No.	Name	Location	Suburb
06	36	Silver Bridle Neighbourhood Centre	2A Gidgee Court	MOLENDINAR QLD 4214
06 & 04	37	Labrador Gardens	18 Ahern Street	LABRADOR QLD 4215
06	38	Southport State High School	75 Smith Street	SOUTHPORT QLD 4215
06 - All Divisions	39	Southport Community Centre	Lawson Street	SOUTHPORT QLD 4215
06	40	Southport Baptist Church	Cnr Nerang & Eugaree Sts	SOUTHPORT QLD 4215
06	41	Keebra Park State High School	Anne Street	SOUTHPORT QLD 4215
07	42	Southport Surf Life Saving Club	Macarthur Parade	MAIN BEACH QLD 4217
07	43	Mortgage Ezy	Ground Floor, 34-36 Thomas Drive	CHEVRON ISLAND QLD 4217
07	44	Bruce Bishop Carpark (Surfers Transit Centre)	Beach Road	SURFERS PARADISE QLD 4217
07	45	Surfers Paradise State Primary School	42 St Andrews Avenue	ISLE OF CAPRI QLD 4217
07	46	Benowa State Primary School	Benowa Road	BENOWA QLD 4217
07 - All Divisions	47	Gold Coast City Council Chambers Surfers Paradise	Bundall Road	SURFERS PARADISE QLD 4217
08 & 06	48	Ashmore State Primary School	Currumburra Road	ASHMORE QLD 4214
08 & 07	49	Emmanuel College Carrara	Birmingham Road	CARRARA QLD 4211
08	50	Earl Haven Retirement Village	62 Lawrence Drive	NERANG QLD 4211
08 & 09	51	Nerang Police Citizens Youth Club	Cayuga Street	NERANG QLD 4211
08 & 06	52	Trinity Lutheran Primary School	251 Cotlew Street	ASHMORE QLD 4214
09 & 08	53	William Duncan State Primary School	Alexander Drive	NERANG QLD 4211
09	54	Gilston State Primary School	265 Worongary Road	GILSTON QLD 4211
09	55	Mudgeeraba State Primary School	Old Coach Road	MUDGEERABA QLD 4213
09	56	St Benedict's Church Hall	Wallaby Drive	BONOGIN QLD 4213
09	57	Numinbah Valley State School	Nerang-Murwillumbah Road	NUMINBAH VALLEY QLD 4211
09	58	Springbrook Community Hall	Carricks Rd	SPRINGBROOK QLD 4213
09	59	Mudgeeraba Special School	School Street	MUDGEERABA QLD 4213
10	60	Gold Coast Police Citizens Youth Club	180 Monaco Street	BROADBEACH WATERS QLD 4218

Division	Booth No.	Name	Location	Suburb
10	61	Broadbeach Waters Kindergarten & Preschool	12 Kalimna Drive	BROADBEACH QLD 4218
10	62	Broadbeach State Primary School	Cnr Old Burleigh Road & Alexandra Ave	BROADBEACH QLD 4218
10 – All Divisions	63	Albert Waterways Community Centre	Cnr Hooker & Sunshine Boulevard	MERMAID WATERS QLD 4218
10	64	Mermaid Beach Community Centre	2439 Gold Coast Highway	MERMAID BEACH QLD 4218
10	65	Merrimac State High School	Dunlop Court	MERRIMAC QLD 4226
10 & 8 & 11	66	Merrimac State Primary School	Boowaggan Road	MERRIMAC QLD 4226
11	67	Robina State Primary School	Killarney Avenue	ROBINA QLD 4226
11 & 10	68	Robina Common Community Centre	Ron Penhaligon Way	ROBINA QLD 4226
11 & 10	69	Miami State Primary School	Oceanic Drive	MIAMI QLD 4218
11 & 10	70	Miami State High School	Gold Coast Highway	MIAMI QLD 4218
11	71	Robina Community Centre	Robina Town Centre Drive	ROBINA QLD 4226
12	72	Varsity Lakes Community Centre	Lyn Muller La off Mattocks Road	VARSITY LAKES QLD 4227
12	73	Burleigh Waters Community Centre	131 Christine Avenue	BURLEIGH WATERS QLD 4220
12	74	Burleigh Heads State Primary School	Lower Gold Coast Highway	BURLEIGH HEADS QLD 4220
12 – All Divisions	75	Burleigh Heads Library - Fradgley Hall	Park Avenue	BURLEIGH HEADS QLD 4220
12 & 13	76	Burleigh Smarties Child Care Centre	21/23 Tallebudgera Creek Road	BURLEIGH WEST QLD 4220
12 & 09	77	Kings Christian Centre	68 Gemvale Road	REEDY CREEK QLD 4228
13 & 14	78	Tallebudgera State Primary School	492 Guineas Creek Road	TALLEBUDGERA QLD 4228
13	79	Elanora State High School	Cnr 19 th Avenue & Avocado Street	ELANORA QLD 4221
13	80	Palm Beach State Primary School	19 th Avenue	PALM BEACH QLD 4221
13	81	Palm Beach Pastimes Club Inc. Hall	8 Tenth Avenue	PALM BEACH QLD 4221
13	82	Elanora State Primary School	KP McGrath Drive	ELANORA QLD 4221
13 & 14	83	Palm Beach Currumbin State High School	Thrower Drive	PALM BEACH QLD 4221
14	84	Tallebudgera Valley Community Hall	Tallebudgera Creek Road	TALLEBUDGERA VALLEY QLD 4228

Division	Booth No.	Name	Location	Suburb
14	85	Currumbin Valley State Primary School	Currumbin Creek Road	CURRUMBIN VALLEY QLD 4223
14	86	Elanora Community Centre	26 Galleon Way	CURRUMBIN WATERS QLD 4223
14	87	Currumbin State Primary School	Philip Street	CURRUMBIN QLD 4223
14	88	Tugun Village Community Centre, Land of Legends Park	414 Coolangatta Rd	TUGUN QLD 4224
14	89	Coolangatta Senior Citizens Club	Gerrard Street	COOLANGATTA QLD 4225

13 ELECTORAL ROLL INFORMATION

In accordance with past practice, each candidate will receive (free of charge) one hard copy of the standard electoral roll in alphabetical order either for the Division being contested or, in the case of candidates for Mayor, the entire City of Gold Coast roll. Additional copies of these rolls will be available for distribution at a cost of \$25 per Divisional Roll or \$75 per total City Roll. Alternatively a copy of the roll on CD Rom or floppy disk will be available at a cost \$20 per Roll (Division or total City). The rolls will be produced through the Electoral Commission Queensland. However, while a time schedule for delivery is yet to be finalised, they are expected to be available in the first week of March 2004.

Orders for hard copy printout and/or CD Rom/floppy disk should be directed to the Returning Officer. **Payment for the provision of either or both forms of product must accompany the order.**

WARNING - Information provided is exactly as it is supplied by the Electoral Commission Queensland. The Returning Officer offers no warranty or guarantee as to its accuracy or otherwise, or in any other way whatsoever.

14 FORMAL VOTES

These elections are to be conducted under the Optional Preferential system of voting. Section 354 of the Local Government Act 1993 sets out the method to be used for this system and is as follows:

- 1 An elector may vote by writing on a ballot paper the number one, a tick, or a cross, in the square opposite the name of only one Candidate to indicate the Elector's preference for the Candidate; or
- 2 (a) by writing on the ballot paper the number one, a tick, or a cross, in the square opposite the name of a Candidate to indicate the Elector's first preference for the Candidate; and
 - (b) writing -
 - (i) the number 2 in another square; or
 - (ii) the numbers 2, 3 and so on in other squares;

to indicate the order of the elector's preferences for one or more (but not necessarily all) of the other Candidates.

15 COMPULSORY VOTING

Voting at the election is compulsory. Under the provisions of the *Penalty Units Act* failure to vote attracts a maximum penalty of \$75.00. This provision does not apply if the Local Government for which the election was held has, by its resolution, directed that the provision is not to be enforced.

16 "CANDIDATES HANDBOOK - 2004 LOCAL GOVERNMENT ELECTIONS"

The Queensland Department of Communication Information, Local Government and Planning has prepared a booklet titled "2004 Local Government Elections - Candidates Handbook". This publication provides an outline of the structure of Local Government in Queensland and the role of elected representatives generally. A copy of this booklet will be given to all candidates when they nominate.

17 DISCLOSURE OF ELECTION GIFTS - (See sections 242, 314 and 414 to 440.)

The Department of Communication, Information, Local Government and Planning is to issue a booklet dealing with election gifts. A copy of this booklet, when it is available, will be given to all candidates.

Alex McKenzie

RETURNING OFFICER